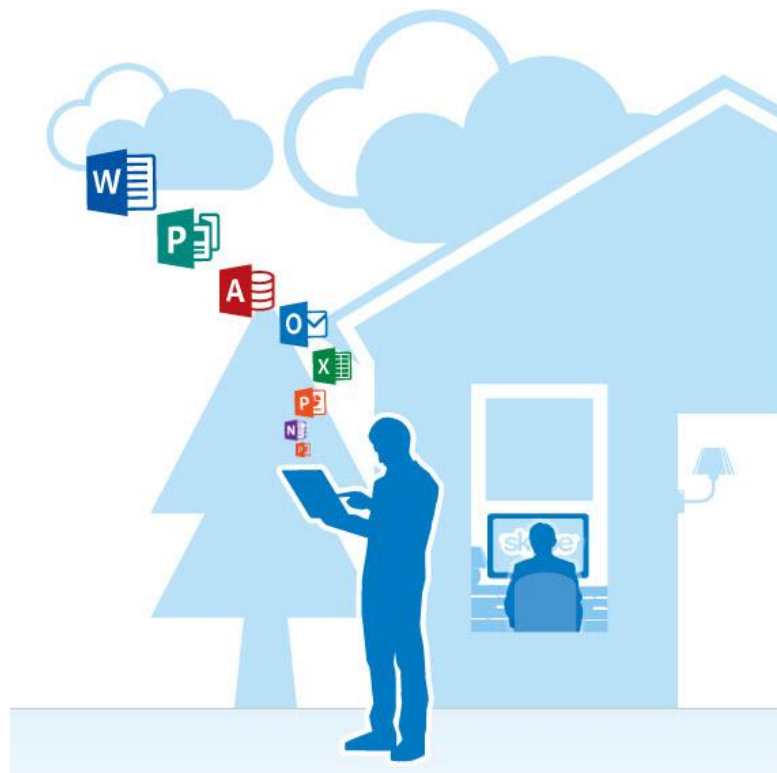


Office 365 Business Premium



A total solution for Business



Microsoft Partner
Silver Small and Midmarket Cloud Solutions

What is Office 365 Business Premium?

It's just that. A premium, all-encompassing solution for business.

Do you have a fluid, often temporary, workforce? New employees can be expensive to get up and running. You buy new PCs or laptops, pay out hundreds of pounds for an Office licence...and machines can end up sitting unused. What if you could set up a new user in minutes *with* email *and* the Office suite in one package? Now you can...

Office 365 Business Premium ties email and Microsoft Office into one monthly bundle. It cuts down costs and administration time. What's more...you always have the latest version of Microsoft Office.

What does Office 365 Business Premium provide?

Familiar Office Tools...

Office Suite

- Always have the latest version of Microsoft Office
- Capture your ideas however you work best – using a keyboard, pen or touchscreen
- Easily format information in Excel with tools that recognise you and autocomplete data
- Easily incorporate content from PDFs to create your own great-looking Word documents



Office on PCs, tablets and phones

Enjoy a full, installed Office experience across your PCs, tablets and most devices. What's more, each user can install Office on up to 5 devices!

Plus Online Services...

Email and Calendars

User business-class email through a rich and familiar Outlook experience you can access from your desktop or from a browser using the Outlook Web App.



Online Conferencing

Host online meetings with audio and video using one-click screen sharing and HD video conferencing.

Instant Messaging & Skype Connectivity

Connect with other Skype for Business users via instant message, voice and video calls. Let people know your availability with your online status, share presence, IM, and audio calling with Skype users.



Office Online

Create and edit Word, OneNote, PowerPoint, and Excel documents from a browser. Office is available whenever you need it...at the office, at home or on the road.

Digital Storytelling

With Sway, a new Office 365 app, you can easily create engaging, interactive web-based reports, presentations, newsletters, trainings and more... right from your phone, tablet or browser. They're easy to share and look great on any screen.



File Storage & Sharing

OneDrive for Business provides 1TB of storage for each user for anywhere access to their documents. Share files with others inside and outside your business, control who can see and edit each file, and easily sync files with PCs and other devices.

What email functions are included?

Large Mailboxes	Each user gets 50GB of mailbox storage and can send messages up to 150MB in size.
Supported in Outlook	Users can connect their versions of Outlook to Exchange Online, so they can use the rich client application they already know.
Web-Based Access	The Outlook Web App provides a premium browser-based experience that matches the look and feel of the full desktop Outlook.
Outlook App	Get more done on your phone and tablet with the Outlook app for iOS and Android devices.
Shared Contacts and Calendars	Collaborate with shared calendars, groups, external contacts, tasks, and delegation capabilities.
In-Place Archive	Keep your inbox clean and organised by automatically moving old messages to an In-Place Archive.



All Office 365 for Business plans include...

Reliability	Get peace of mind knowing your services are available with a guaranteed 99.9% uptime, financially-backed SLA.
Security	Cutting-edge security practices with five layers of security and proactive monitoring help keep your data safe.
Privacy	Your data is yours. It is safeguarded and protected for the utmost privacy control.
Administration	SYS3 are proud Microsoft Partners. We will deploy and manage Office 365 across your company, adding and removing users in minutes.
Updates	No need to pay for version upgrades. Updates are included in your subscription. New features are rolled out regularly.
Support	The Microsoft Office 365 Administration Centre allows SYS3 to provide you with the quick and efficient support you need.

